



PRINCIPAL  
Professor Grant Kululunga, PhD. Eng., MSc. Eng., BSc. Eng., MASCE

Our Ref.: **BBA/12/PE/001**

Your Ref:

Date: **19<sup>th</sup> March, 2018**

Please address all correspondence to the Principal

**The Malawi Polytechnic**  
**Private Bag 303**  
**Chichiri**  
**Blantyre 3**  
**MALAWI**

Tel: (265) 870 411  
Fax: (265) 870 578  
Telex: 44613  
E-Mail: [principal@poly.ac.mw](mailto:principal@poly.ac.mw)

**CONFIDENTIAL - ACADEMIC TRANSCRIPT FOR MR HARVEY BANDA**

**Mr. Harvey Banda** joined the University of Malawi Degree Programme in Business Administration at the Polytechnic in the year 2013. The Degree Programme is of 4 years duration. Entry is based on Malawi School Certificate of Education (equivalent to the British "O" level) or the equivalent.

The statement below is a record of courses studied and the marks/grades achieved by the student. The marks/grades have the following significance:-

GRADE	DESCRIPTION	GRADE	DESCRIPTION	MARKS	DESCRIPTION	MARKS	DESCRIPTION
0	Fail	4	Pass with Credit	0-34	Fail	60-69	Pass with credit
1	Fail (marginal)	5	Pass with marginal distinction	35-39	Fail (marginal)	70-74	Pass with marginal distinction
2	Pass (Marginal)			40-49	Pass (marginal)	75-100	Pass with distinction
3	Pass	6	Pass with distinction	50-59	Pass		

**FIRST YEAR**

Course	Marks/Grade	Course	Marks/Grade
Introduction to Calculus	74	English for Academic Purposes I	68
English for Academic Purposes II	65	Organization Behaviour II	58
Macro Economics	56	General Principles of Law	48
Micro Economics	67	Mathematics	40
Business Accounting I	61	Organization Behaviour I	79
HIV and AIDS	72	Fundamental of Accounting	57
Labour Law	61		

**SECOND YEAR**

Course	Marks/Grade	Course	Marks/Grade
Business Accounting II	68	Commercial Law	48
Business Communication	67	Taxation	74
Business Accounting III	69	Management Information Systems	70
Cost Accounting	54	Business Statistics	69
Cost and Budgetary Control	56	Computer Applications	64
Organizational and Managerial Communication	59	Fundamental of Statistics	60

**THIRD YEAR**

Course	Marks/Grade	Course	Marks/Grade
Business Research Methods	64	Project Management	78
Organizational and Managerial Communication II	61	Management Quantitative Techniques	64
Managerial Economics	59	Marketing Fundamentals II	60
Principles of Management	68	Corporate Law	64
Financial Reporting I	64	Corporate Law II	67
Development Economics	71	Fundamentals of Marketing	53

**FOURTH YEAR**

Course	Marks/Grade	Course	Marks/Grade
E- Business	70	Business Values and Ethics	73
Entrepreneurship and Innovation	67	Change Management	70
Financial Management	65	Human Resource Management	72
Marketing Management	68	Managing Small Businesses	70
Operations Management	56	Public Sector Management	67
Strategic Management	63	Research Project	64

**AWARD: BACHELOR OF BUSINESS ADMINISTRATION DEGREE with CREDIT (PENDING)**

Y.D. Chilinde (Mrs)  
**FOR: PRINCIPAL**

Date and Official Stamp  
This transcript is issued without correction or erasure whatsoever

