



Blantyre City Council

The Secretariat
Town Hall
Civic Centre
Kasungu Crescent
Private Bag 67
BLANTYRE
Republic of Malawi

All correspondence to be addressed to:

The Chief Executive Officer
Phone +265 1 870 865
Fax: +265 1 870 508 / 1 870 417
Email: bccadmin@bccmw.com
Website: www.bccmw.com

BCC/ADM/20/6

February 18, 2022

The Country Coordinator,
ESAMI (Malawi)
P.O. Box 31127,
LILONGWE 3.

Dear Sir/Madam

REFERENCE LETTER FOR ROBERT GREVULO TOWARDS STUDYING MBA AT ESAMI

I have worked closely with Robert Grevulo for the past four years. Two years each as Assistant Director as well as Deputy Director of Administrative Services. I found Robert to be an exceptionally motivated and talented young man who comported himself well in all the endeavors he undertook. I firmly believe that he will be successful in whatever he pursues.

Robert Grevulo has a very sharp and inquisitive mind. He is also very perceptive and able to read people and situations with a great deal of accuracy. Robert is strongly committed to organizations for which he works and I am confident that as he continues to mature he will be an asset to society. He assertively addresses problems and exhibits a maturity beyond his years in his approach to situations.

Robert has digested large volumes of information in his role as both the Assistant Director as well as Deputy Director. He has shown the ability to clearly explain complex concepts to our clientele and has developed very strong relationships with his peers and our professional staff; this is what made him to be promoted to the post of Deputy Director of Administrative Services with effect from February 2020.

Robert may be my deputy, but he has risen to an unofficial leadership role. When team members in our department are not sure what to do in a given situation, they often turn to Robert for his thoughtful advice and support on various projects. Robert never fails to assist them. He is kind, humble, and seems very comfortable in a leadership role.

In conclusion, I am certain that Robert will shine as a graduate student and go on to become a very accomplished businessperson. He possesses the right combination of drive, intelligence and interpersonal skills required to excel in school, and in life. Please feel free to contact me if you have any questions about this extra ordinary young man.

Sincerely

LYTTON NKATA
DIRECTOR OF ADMINISTRATIVE SERVICES