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CHAM Secretariat House, Area 14
P. O. BOX 30278
LILONGWE 3

26th May, 2023

The Registrar
ESAMI

Dear Registrar,

**RECOMMENDATION LETTER FOR MR RICHARD MJUDAH - APPLICANT FOR THE
MASTERS IN BUSINESS ADMINISTRATION**

I write to support and recommend the application made by **Mr. Richard Mjudah** for the course on Masters of Business Administration (MBA) at your institution.

I am his supervisor currently working as Acting Deputy Head of the Malawi National Commission for UNESCO where he works. I have worked with Richard Mjudah for the past ten years since he joined the institution in September 2012 as a Senior Accountant. Due to his diligence and hard work, in 2019 he was promoted to the rank of Assistant Executive Secretary responsible for Accounts (AES Accounts).

Mr. Mjudah is a well-organized, highly motivated and committed individual. He has excellent communication skills and performs well on given tasks meeting deadlines even under pressure. He has the ability to lead a team skillfully as demonstrated in the assignments he has been given. He has a unique ability to motivate others to deliver their best. He takes interest in learning new ideas. He has an outstanding personality that brings positive changes in his workmates and surroundings.

When he expressed his desire to further his education, Management supported and encouraged him as such a course will also be beneficial to the institution. Management is convinced that after completing the course he will be able to contribute more to the delivery of the organization's mandate.

I strongly recommend his admission to your esteemed College and look forward to seeing him emerge as a more resourceful person through the knowledge and skills your institution will impart to him.

Should you require additional information, please do not hesitate to contact me. Yours

faithfully,



Mr. David Mc. W. J. Mulera

Acting Deputy Executive Secretary

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