



Malawi Revenue Authority

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19 APR 2022

AX PAYER SERVICE UNIT (TSU) ST
BLANTYRE DOMESTIC TAXES
P.O. BOX 250, BLANTYRE

TO WHO IT MAY CONCERN

I am delighted to write this letter to recommend admission of Ms. Catherine Chikoko for the Masters of business administration course at your esteemed institution.

I have worked with her for the past three years while she joined as a Data Entry Clerk for Msonkho Online Project in 2019 in such a short span due to her diligence, hard work, and innovative aptitude she has risen to the position of Revenue Officer in the Domestic Taxes Division.

Catherine is an extremely organized and self-motivated individual and has excellent communication skills. She can perform well within deadlines even under pressure and has the skills to lead a team skillfully. She possesses design thinking abilities and can critically analyze the issues to foresee upcoming problems and has the capability to work out solutions by going beyond the call of duty if required.

When she started her job, she used to be silently observing the procedures and asked the right questions to understand the whole system from its grassroots level and gradually started taking initiatives to improve the ways of working and the timelines. She likes to challenge herself and sets goals that may seem difficult to others but the leader and the executor in her know how to take things forward and make them work.

She has a unique ability to motivate others also to deliver their best due to which her team is always a winner. She takes interest in new ideas and takes steps only once she understands the whole scenario. The best quality of her is being honest and owning a mistake even if it is absolutely negligible.

When she expressed her desire to go for higher studies as she wants to get into higher management, everyone felt that she is on the right course.

She deserves to get in-depth knowledge of management systems as she can really use that knowledge benefitting the subject, institution, community, and surroundings to say the least. I strongly recommend her admission to your esteemed university and look forward to seeing her emerging as a more resourceful person as higher education opportunity at a world-class institution will add a new dimension to her career.

ALL CORRESPONDENCE SHOULD BE ADDRESSED TO THE COMMISSIONER GENERAL

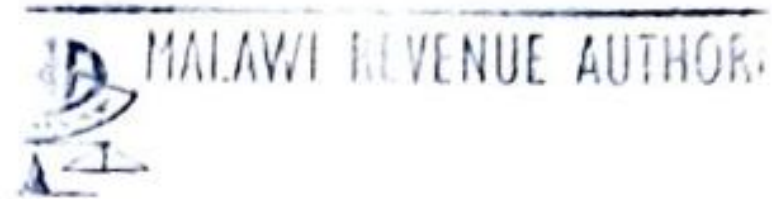
My direct contacts are;

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Yours Sincerely

Elizabeth Nkombezi.



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