

## CURRICULUM VITAE

### (A) PERSONAL PARTICULARS

Surname:	LYIMO
First name:	OLIVER
Middle name:	FAUSTIN
Sex:	FEMALE
Date of Birth:	05/04/1990
Place of Domicile	ARUSHA MJINI, ARUSHA
Nationality:	TANZANIAN
Marital status:	MARRIED
Languages:	ENGLISH, SWAHILI
Address:	P.O BOX 646, MOSHI, KILIMANJARO
Email:	<a href="mailto:Oliverlyimo10@yahoo.com">Oliverlyimo10@yahoo.com</a>
Mobile	0767 - 241177

### (B) EDUCATION AND PROFESSIONAL TRAINING

YEAR	COLLEGE/SCHOOL/INSTITUTION	AWARD
2014-2015	NBAA	CERTIFIED PUBLIC ACCOUNTANT - CPA (T)
2010-2013	MOSHI UNIVERSITY COLLEGE OF BUSINESS AND CO-OPERATIVE STUDIES (MUCCoBS)	BACHELOR OF ARTS IN ACCOUNTING AND FINANCE (BA-AF)
2008-2010	IRINGA GIRLS	ADVANCED CERTIFICATE OF SECONDARY EDUCATION (ACSE)
2004-2007	ARUSHA SECONDARY	CERTIFICATE OF SECONDARY EDUCATION (CSE)

### (C) OTHER COURSES, PROFESSIONAL EXAMINATION ATTEMPTED AND WORKSHOPS ATTENDED

DURATION	THEME AND AWARD	COLLEGE/ORGANIZATION	VENUE
5 - Days	FRAUD & CORRUPTION DETECTION TRAINING	STACA PROGRAMME	St Gasper Dodoma - March 2015
2 - Days	IT_AUDIT_TRAINING	RESONATE CONSULTING GROUP LTD	St Gasper Dodoma - March 2015
5 - Days	INDUCTION COURSE	NOAT OFFICE	Kingsway-Morogoro
14 - Days	TEAMMATE AND RAM TRAINING	GIZ	Landmark Mbezi Beach - DSM

### (D) WORK EXPERIENCE

YEAR	ORGANIZATION	POST HELD	SUMMARY OF DUTIES AND RESPONSIBILITIES
2014 to date	NAOT-Kilimanjaro	Auditor I	<ul style="list-style-type: none"> <li>• Audit expenditure, development, deposit agencies funds and special project of the Government</li> <li>• Assist in the preparation and coordinating the implementation of annual programme of work</li> <li>• Assist in the evaluation of programme of work and preparing relevant changes according to the report on the evaluation of the programme of work</li> <li>• Verification of replies to queries and management letter and annual reports</li> <li>• Lead and supervise audit team according to the instruction of his/her supervisor</li> <li>• Evaluate Audit queries and management letter prior to submission to the superior</li> <li>• Ensure that queries and management letters are issued and dealt with timely</li> <li>• Assist in the preparation of the audit plan of work.</li> </ul>

#### (E) SOCIAL ACTIVITIES

Watching football, tennis, movies and reading novels

I hereby confirm that the information provided herein is authentic and correct to the best of my knowledge.

Signature:




Date: 24/07/2022

#### Referees

1. **Mr. Anold Kishimbo**  
Senior Auditor  
NAOT-Kilimanjaro  
Mobile No. +255 787 370 485
2. **Mr. Athuman Mustapha**

Senior Auditor  
NAOT-MWANZA  
Mobile No. +255 784 273 665