

CURRICULUM VITAE

Clement Mabuchi Nundwe

PERSONAL DETAILS

Surname : Nundwe
First Name : Clement
Other Names : Mabuchi
Sex : Male
Date of Birth : 22th June, 1979
Marital Status : Married
Nationality : Malawian

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WORK EXPERIENCE

Employer : Malawi Energy Regulatory Authority
Date joined : 14th May 2020 to date
Position : Internal Audit & Risk Management Officer
Summary of Duties : Providing assurance to the Board of Directors on the strength of existing internal controls and advising management on risk management

Employer : Malawi Energy Regulatory Authority
Date joined : 01st September 2009 to 14th May 2020

Position : Assistant Financial Accountant

Duties :

- ✓ Payables reconciliations and payments
- ✓ Statutory payments
- ✓ Asset register updating
- ✓ Capturing of accounting data into the system
- ✓ Filing accounting documents
- ✓ Audit schedules for year end audits preparations
- ✓ Bank reconciliations

ACADEMIC QUALIFICATION

Level : Degree

Program : Bachelor of Accountancy

Institution : University of Malawi - **The polytechnic**

PROFESSIONAL QUALIFICATION

Level : Diploma

Program : Technician accounting

Board : Public Accountants Examinations Council of Malawi (**PAEC**) now **ICAM**

Year : 2007

COMPUTER KNOWLEDGE

- Accounting package i.e Sage Pastel
- Microsoft Excel
- Power point presentation

SPECIAL SKILLS

- Self-motivated
- Team player
- Excellent communication
- Ability to work under pressure

HOBBIES

- Reading newspapers
- Following current affairs

REFEREES

1. *Mumderanji Chalapapata*

Malawi Energy Regulatory Authority (MERA)

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2. *Mac Ian Chisankho Yona*

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