

ALINAFE PETER DESIRE SIMANGO

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PERSONAL PROFILE

Skilled civil engineer with 8+ years of experience in a variety of engineering aspects. Professional presence with ability to work independently with minimum supervision, and committed to providing high quality service to every project. Construction Site Management, Supervision and Bid Writing are my main expertise of experience.

PROFESSIONAL EXPERIENCE

MARK CONSTRUCTION COMPANY LIMITED

June 2021 – Present

Contract Manager

Overall Site Control and Management in;

- Ensuring production and implementation of Project Plans.
- Materials logistics at site and offsite: producing procurement schedules and liaising with procurement to ensure timely delivery of materials to site.
- Skilled and non-skilled labour Management.
- Quality Check without defects; Material testing, checking with Project Technical Specifications and facilitating material tests and product tests with offsite Laboratory.
- Decision making on site matters but limited to matters which are not in breach of contract or sensitive contractual matters.
- Project Cost Control in reducing idleness.
- Plant & Equipment management (fuels, lubricants).
- Keeping track of all daily site activities and production.
- Reporting to company management on site matters.
- Writing tender documents and bids documents.
- Developing close working relationships with clients to ensure bids are completed to a high quality.
- Managing projects from proposal to construction and then to completion.
- Supervising project employees, including in-house, external contractors, and sub-contractors.
- Attending meetings and discussing project details with clients, contractors, asset owners and stakeholders.
- Monitoring compliance to applicable codes, practices, QA/QC policies, performance standards and specifications.
- Assigning responsibilities to project team
- Cooperating and communicating effectively with project managers and other project participants to provide assistance and technical support.
- Maintaining client relationships; preparing bids; liaising with clients and sub-consultants to comprehend the output requirements and monitoring project costs and progress.

MARK CONSTRUCTION COMPANY LIMITED

February 2021 – May 2021

Site Engineer

- Writing tender documents and bids documents.
- Developing close working relationships with clients to ensure bids are completed to a high quality.
- Managing projects from proposal to construction and then to completion.
- Supervising project employees, including in-house, external contractors, and sub-contractors.
- Attending meetings and discussing project details with clients, contractors, asset owners and

stakeholders.

- Monitoring compliance to applicable codes, practices, QA/QC policies, performance standards and specifications.
- Assigning responsibilities to project team
- Cooperating and communicating effectively with project managers and other project participants to provide assistance and technical support.
- Maintaining client relationships; preparing bids; liaising with clients and sub-consultants to comprehend the output requirements and monitoring project costs and progress.

MOTA-ENGIL – MALAWI BRANCH

January 2019 – January 2021

Civil Engineer

- Prepared technical reports after pre-bid meetings and site visitations.
- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids are completed to a high quality.
- Prepared contract documents after a contract award.
- Prepared weekly technical reports to Malawi Offices, in coordination with production manager and site managers.
- Attended meetings and discuss project details with clients, contractors, asset owners and stakeholders
- Reviewed Interim Payment Certificates before submission to clients for payments processing.
- Engaged subcontractors on various projects.
- Reviewed Interim Payment Certificates from subcontractors.

HEMA CONSTRUCTION

October 2018 – December 2018

Site Engineer

- Managed and supervised deck replacement of a bridge, which also involved placing of gabion baskets.
- Maintained client relationships, liaised with clients and sub-consultants to comprehend the output requirements.
- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids were completed to a high quality
- Monitored projects costs, progress and took record of site activities daily.
- Prepared bids and draft of contractual documents.
- Supervising all site works and ensuring quality control.
- Conducted joint measurements for monthly certification with the consultants and clients.
- Overseeing all site departments i.e. stores and logistics; security; workshop; and works.
- Prepared weekly reports: site diaries; works measurements; labour returns; returns of equipment and tools; weekly works schedule; finance report; workshop records.
- Prepared payment certificate; achieved adequate progress every month to ensure cash flow of the project.

PRENA CONSTRUCTION

March 2018 – September 2018

Site Engineer

- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids were completed to a high quality.
- Managed and supervised construction of an office and perimeter fence with the use of concrete hollow blocks.
- Maintained client relationships, liaised with clients and sub-consultants to comprehend the output requirements.

- Attended meetings and discuss project details with clients, contractors, asset owners and stakeholders
- Trained new employees in a supervisory capacity to take over similar projects and aid company expansion.
- Monitored projects costs and progress.
- Supervised all site works and ensured quality control.
- Took record of site diaries daily.
- Conducted joint measurements for monthly certification with the consultants and clients.
- Supervised all site departments i.e. stores and logistics; security; workshop; and works.
- Prepared weekly reports: site diaries; works measurements; labour returns; returns of equipment and tools; weekly works schedule; finance report; workshop records.
- Prepared payment certificate; achieved adequate progress every month to ensure cash flow of the project.

SHILPA CONSTRUCTION

October 2017 – February 2018

Project Engineer

- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids were completed to a high quality.
- Prepared, scheduled, coordinated and monitored the assigned engineering projects.
- Monitored compliance to applicable codes, practices, QA/QC policies, performance standards and specifications.
- Interacted daily with the clients to interpret their needs and requirements and representing them in the field.
- Performed overall quality control of the work (budget, schedule, plans and personnel performance) and report regularly on project status.
- Assigned responsibilities and mentor to project team
- Cooperated and communicated effectively with project manager and other project participants to provide assistance and technical support.
- Reviewed engineering deliverables and initiate appropriate corrective actions.

TETRA BUILDING CONTRACTORS

August 2017 – January 2018

Project Engineer

- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids were completed to a high quality.
- Managed and supervised construction of Twenty-Five (25) VIP School Toilets SSBs and Hollow blocks in five (5) different schools.
- Maintained client relationships, liaised with clients and sub-consultants to comprehend the output requirements.
- Attended meetings and discuss project details with clients, contractors, asset owners and stakeholders
- Coordinated with Site Engineers and monitored projects costs and progress.
- Supervised all site works and ensured quality control.
- Conducted joint measurements for monthly certification with the consultants and clients.
- Prepared payment certificate; achieved adequate progress every month to ensure cash flow of the project.

MARK CONSTRUCTION COMPANY LIMITED**December 2015 – July 2017*****Projects Engineer***

- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids were completed to a high quality.
- Managed projects from proposal to construction and then to completion.
- Supervised project employees, including in-house, external contractors, and sub-contractors.
- Attended meetings and discuss project details with clients, contractors, asset owners and stakeholders.
- Prepared, scheduled, coordinated and monitored the assigned engineering projects.
- Performed drafting according to specifications; ensured compliance with all project QA procedures and requirements.
- Monitored compliance to applicable codes, practices, QA/QC policies, performance standards and specifications.
- Interacted daily with the clients to interpret their needs and requirements and representing them in the field.
- Performed overall quality control of the work (budget, schedule, plans and personnel performance) and report regularly on project status.
- Assigned responsibilities and mentor to project team
- Cooperated and communicated effectively with project manager and other project participants to provide assistance and technical support.
- Reviewed engineering deliverables and initiate appropriate corrective actions.
- Maintained client relationships; prepared bids; liaised with clients and sub-consultants to comprehend the output requirements and monitored project costs and progress.

MARK CONSTRUCTION COMPANY LIMITED**June 2014 to November 2015*****Site Agent***

- Wrote tender documents and bids documents.
- Developed close working relationships with clients to ensure bids were completed to a high quality.
- Translated a client's idea to reality.
- In charge of budgeting, controlling costs and keeping all departments on track.
- Managed and supervised all construction projects.
- Maintained client relationships, liaised with clients and sub-consultants to comprehend the output requirements.
- Attended meetings and discuss project details with clients, contractors, asset owners and stakeholders
- Trained new employees in a supervisory capacity to take over similar projects and aid company expansion.
- Monitored projects costs and progress.
- Supervised all site works and ensured quality control.
- Took record of site diaries daily.
- Conducted joint measurements for monthly certification with the consultants and clients.
- Supervised all site departments i.e. stores and logistics; security; workshop; and works.
- Prepared weekly reports: site diaries; works measurements; labour returns; returns of equipment and tools; weekly works schedule; finance report; workshop records.
- Prepared payment certificate; achieved adequate progress every month to ensure cash flow of the project.

SKILLS

- Critical thinking skills to identify alternative approaches and solutions to complex problems.
- Adapt new concepts quickly.
- Excellent interpersonal skills.
- Time management and organization skills.
- Coordinating projects and keeping all parties on the same path in order to stay on schedule.
- Good negotiation skills when coordinating between clients and management.
- Ability to communicate by listening and asking the right questions as well as writing effective reports.

EDUCATION

UNIVERSITY OF MALAWI

Bachelor of Science Degree in Civil Engineering, 2008 - 2014

REFEREES

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