

CURRICULUM VITAE

PERSONAL INFORMATION

Name: Amosi Ambonwile Ngavo
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Gender: Male
Date of Birth: 06 November 1992
Nationality: Tanzanian
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PERSONAL STATEMENT

I am a person with integrity, committed to work hard, flexible, eager to learn new challenging skills for the better and exceptional result of what I am required to deliver, always aiming to be better than yesterday. I worked as an external auditor at Ernst and Young Tanzania for 6 year. In this role I provided auditing and assurance services to national and multinational corporates across sectors including Telecoms, Financial Services and Manufacturing, among others.

EDUCATION BACKGROUND

Undergraduate

2012 – 2015 Bachelor degree of Accounting and Finance – Public Sector (BAF-PS)
Mzumbe University
(Completed in 2015 and awarded a first-class GPA)

Advanced level secondary

2010 – 2012 Advanced Certificate of Secondary Education (ACSE) – (EGM)
Lutheran Junior Seminary - Morogoro
(Completed in 2012 and awarded division One)

Ordinary level secondary

2006 – 2009 Ordinary Certificate of Secondary Education (CSE)
Kidugala Lutheran Seminary
(Completed in 2009 and awarded division Two)

PROFESSIONAL CERTIFICATES

Accounting, Finance and auditing

2015 – 2016 Certified Public Accountant – CPA (T)
National Board of Accountants and Auditors (NBAA)
(Completed in November 2017 and passed)

2022 – 2022 Financial Modelling & Valuation Analyst (FMVA®)
Corporate Finance Institute (CFI)
(Completed in July 2022 and passed)

2022 – 2022 Business Intelligence & Data Analyst (BIDA™)
Corporate Finance Institute (CFI)
In progress

2023 – 2023 Diploma in IFRS
ACCA
In progress

Insurance

- 2022 – 2023 Certificate in Insurance (Cert CII)
Chartered Insurance Institute (CII)
(Awarded: 24th January 2023)
- 2023 – 2023 Diploma in Insurance (Dip CII)
Chartered Insurance Institute (CII)
In progress
- 2022 – 2022 Comprehensive Technical Programme in General Insurance
National Insurance Academy (India) - (3 weeks Programme)
(Awarded: Certificate on 02nd Dec 2022)
- 2023 – 2023 Diploma in Reinsurance
National Insurance Academy (India)
In progress
- 2023 – 2023 Reinsurance Program
London School of Insurance (LIS)
In progress

SHORT COURSES AND TRAININGS ATTENDED

September 2021 (3 Days): Quality Management System (QMS) Awareness and Implementation Training Course (ISO 9001:2015)

BSI TRAINING ACADEMY

September 2021 (3 Days): Seminar on Auditing Accounting and Governance Issues
National Board of Accountants and Auditors

October 2021 (1 Day): Professional Debt Collection and Recovery Strategies
Master Class

CREDIT & DEBT MASTERS CO LTD

EXTRACURRICULAR ACTIVITIES

2012 – 2015: Member of Tanzania Federation of Accounting and Auditing Students.
Mzumbe University.

2014 – 2015: Member of Parliament of Mzumbe university student's organization
Mzumbe University

WORK EXPERIENCE

June 2022 – Current	
Company/ Organization	Tanzania Reinsurance Company Limited (TAN-RE)
Position	Accountant
Duties Performed	<ul style="list-style-type: none"> • Maintaining accurate records of all local ceding companies. • Preparing and submitting timely statements of accounts to local cedants and attending to their related correspondences. • Liaising with both cedants and retrocessionaires on matters pertaining to their accounts from time to time. • Facilitating timely claims payments for local cedants. • Following up of outstanding balances from local cedants.

	<ul style="list-style-type: none"> • Implementing promptly re-insurance accounting activities in accordance with approved Company policies and procedures. • Monitoring business performance against KPIs and strategic plans, analysing variances between various models vs. actual company performance and develop predictive models depicting key financial and operational relationships. • Providing in depth performance analysis for various financial avenues against plan, forecast and prior year • Building and maintaining strong collaborative relationships with functional leaders and teams across the business • Driving continuous process improvement, standardization, simplification, and reporting enhancements by providing key financial data insights, work with complex data set and continuing to identify growth opportunities, and data driven recommendations to improve financial and business performance. • Analysing financial resources of the company and provide high-quality professional advice on financial issues to management, as necessary. • Assisting with financial risk assessment reviews for the Company, by identifying areas of risk and providing recommendations and action plans for addressing issues raised. • Maintaining and enhancing financial system integrity through data clean-up, process improvements and system feature/capability upgrades. Drive short-term process improvements with an eye toward longer term finance transformation improvements. • Taking reasonable care of own health and safety and that of others, such as colleagues, whilst at work. • Assessing, recording, and monitoring risks before carrying out each task. • Ensuring timely determination, correct record keeping, submission and payment of all applicable company tax obligations. • Completing required tax reports in a timely manner. • Preparing and update tax provision schedules. • Coordinating tax audits. • Negotiating with tax authorities over tax payment issues. • Maintaining and updating working knowledge of tax laws and regulations, including new filing practices, deadlines, and any company-specific information. • Coordinating outsourced tax services. • Assisting with preparing Quarterly and Annual financial reports, including meeting deadlines and ensuring all financial practices and records comply with accepted accounting standards. • Maintaining professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies. • Coordinating all Quality Management Activities within the Department
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	<ul style="list-style-type: none"> Performing any other relevant duties as may be assigned by seniors.
Skills attained	<ul style="list-style-type: none"> Management skills Monitoring and evaluations skills Leadership skills Improvements in interpersonal and communication skills, including good presentation and report writing skills
May 2021 – May 2022	
Company/ Organization	Tanzania Reinsurance Company Limited (TAN-RE)
Position	Internal Auditor
Duties Performed	<ul style="list-style-type: none"> Assisting in Appraising the Company's internal control systems. Assisting in Monitoring compliance with the company's policies and procedures. Assisting in evaluating the effectiveness of the existing control systems. Making recommendations and advising on desirable changes in policies, procedures, and systems. Reviewing and evaluation risk management processes and procedures. Reviewing and evaluating compliance to legal and regulatory requirements. Assisting in review of Quality Management Systems.
Skills attained	<ul style="list-style-type: none"> Project Management Enterprise risk management Quality management system Implementation and audit as per ISO 9001 Data analytics using Microsoft power BI Leadership skills Excellent interpersonal and communication skills, including good presentation and report writing skills
September 2015 to April 2021	
Company/ Organization	Ernst and Young - Tanzania
Position	Senior Auditor
Duties performed	<ul style="list-style-type: none"> Review the accounts of companies and organisations to ensure the validity and legality of their financial records, including advising and/or recommend possible risk aversion measures, checking that financial reports and records are accurate and reliable. Examining company accounts and financial control systems including performing test of controls on various identified significant class of transactions, hence drawing conclusion on design and operating effectiveness of the relevant controls identified, such as safeguard of assets. Also advising on changes to be made, if necessary, where the process is not working as they should. Perform risk assessment for identified significant class of transaction, I have been involved in this task in collaboration with managers and other executives during the Risk Assessment Event. Planning and documentation of audit plan responsive to the identified risk and addressing the respective assertions based on combined risk assessment and materiality.

	<ul style="list-style-type: none"> • Instruct, direct, and review the work of Audit Staff in completion of audit procedures over basic accounting class of transaction (i.e. cash, A/R, inventories, property and equipment, prepaid, A/P, accrued expenses, debt and general income statement accounts). • Perform audit procedures over more complex accounting class of transactions and review of complex judgement (e.g. revenue recognition, income taxes, Intangibles, equity transactions, etc.) and review of complex accounting judgements made by the client or third-party hired specialists (e.g. Valuation of Investment property, Expected credit loss provision, Insurance contract liability etc.) • Review and/or prepare client financial statements, reports, and commentaries to ensure compliance with applicable disclosure requirements. • Complete general audit procedures (i.e. coordination of audit closing communications, drafting of client correspondence, resolving open items, etc.) and concluding the audit. • Ensuring procedures, policies, legislation, and regulations are correctly followed and complied with undertaking reviews of classes of transaction. • Develop high quality working relationships with all levels of client personnel and with the audit team ensuring the teamwork is exercised among audit team and audit client through direct day-to-day fieldwork, proactively communicate engagement status to audit team executives and client and manage staff performance. • Keep abreast of latest developments and ensure professional development through ongoing education programmes. • Develop staff associates and interns in the audit process through training, delegation, and feedback.
Skills attained	<ul style="list-style-type: none"> • Data analytics using EY Helix (Both general ledger analyser and sub ledger analyser). This includes Data mining, analysis, visualization, interpretation, and business intelligence. • Preparation and review of financial statements. • Extensive knowledge on IFRS, US GAAP and local version of accounting standards. • The analytical skills required to complete a thorough examination and process check of an organisation. • The ability to analyse and interpret financial statements and financial ratios. • An understanding of a specific industry or a range of industries. • The ability to communicate issues in a defined manner. • Self-motivation, determination and confidence • Effective and efficient time management, (i.e. dividing time to suit career goals, personal life and educational development etc.) • A strong aptitude for finance and general problems • Ability to work to deadlines, with minimum supervision and under pressure and ability to work on your own initiative and as part of a team. • Excellent interpersonal and communication skills, including good presentation and report writing skills.

July 2015 to August 2015 and October 2014 to January 2015	
Company/ Organization	CRDB Bank Plc
Position	Bank Office (Intern)
Duties performed	<ul style="list-style-type: none"> Endowed with the legal capacity to agree to and sign documents on behalf of the institution, directing customers and servicing customers at Business Banking department as well as Customer service department.
Skills attained	<ul style="list-style-type: none"> Communication skills and Business relationship skills
July 2014 – September 2014	
Company/ Organization	Moses AB and Company Ltd
Position	Financial Accountant (Intern)
Duties performed	<ul style="list-style-type: none"> Preparing financial statements for different clients as a statutory requirement to be submitted to Tanzania Revenue Authority, and filling returns on behalf of clients.
Skills attained	<ul style="list-style-type: none"> Preparation and review of financial statements. Business relationships and customer service
February 2013 – September 2013	
Company/ Organization	Mlondwe Secondary School (Makete)
Position	Mathematics Teacher (Volunteer)
Duties performed	Teaching mathematics to form one up to form four students
Skills attained	<ul style="list-style-type: none"> Communication skills Public speaking skills

REFEREES

- Leonard Mang'era
Accountant (Technical) - Tanzania Reinsurance Company Ltd
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- Bahati H Sumai
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- Dismas Kirango
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