

CURRICULUM VITAE

1. **Name of Expert:** Caroline Sylvester Baraza
2. **Position:** Senior Specialist Occupational, Health, Safety & Environment
3. **Date of Birth:** [14th September 1989]
4. **Profession:** Commercial Banker | Senior Specialist OHSE **Nationality:** Tanzania
5. **Education:**
 - Bachelor of Science in Environmental Science and Management
6. **Other Training/Courses:**
 - National Occupational Safety and Health Course (NOSHC 1) - OSHA, Tanzania. March 2021
 - Industrial First aid course - OSHA, Tanzania. 2017,2020&2021
 - Fire warden (firefighting and rescue) – Tanzania Fire and Rescue Force. 2015, 2017,2021&2022
 - SHE representatives training – OSHA, Tanzania. 2017, 2021& 2022
 - Scaffold Installation and inspection course – SGS Egypt. November 2019
 - Risk assessment, Site supervision and PTW – TOTAL. June 2019
 - PTW, Gas Tester & HEMP – VIVO Energy. May 2019
 - Integrated Management Systems Internal Auditor (ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018) – SGS Tanzania. July 2018
 - ECITB International Health & Safety Passport Foundation and Advance course. September & December 2017
 - Mobile Elevating Work Platform (MEWP) – Bev Short Training Consultants, BSTC (South Africa company). July 2017
 - Engineering Construction Industry Training Board (ECITB) Risk assessment. July 2017
 - National Occupational Safety and Health Course (NOSHC 2) - OSHA, Tanzania. May 2017
 - SC OSHE Core 4+ site SHE management training – Unilever. March 2017
 - Microsoft office Excel (Elementary and Advanced course) Unilever 2016
7. **Countries of Work Experience:**
 - Tanzania
8. **Languages:**

	Reading	Writing	Speaking
English	Excellent	Excellent	Good
Swahili	Excellent	Excellent	Excellent

9. Employment Record:

From: June 2020 - to date

Employer: NMB Bank Plc

Position Held: Senior Specialist; Occupational Health and Safety

Summary:

Ensure the bank complies with all legal requirements and implements and maintains Occupational Health and Safety (OHS) management systems across the network.

From: April 2019 – June 2020

Employer: Tanzania Petroleum Services Ltd (TPS)

Position Held: Manager; Occupational Health, Safety, Security, Environment and Quality (HSSEQ)

Summary: To ensure TPS complies with all regulatory requirements (OSHA, Fire, and rescue force, NEMC), formulating and implementing the OHSE management system

From: November 2018 – April 2019

Employer: Occupational Safety and Health Authority (OSHA)

Position Held: Private Industrial Hygiene Inspector

Summary: Enforcement of the OSHA act no.5 of 2003, Inspection workplaces in Dar es salaam and recommend control measures to mitigate risks in accordance to OSHA act 2003.

From: July 2017 – March 2019

Employer: Bam International (Julius Nyerere International Airport – Terminal 3)

Position Held: Occupational Health and Safety Officer & System controller

Summary: To monitor and control the HSS system, coordinating and tracking records/inspections with government authorities (OSHA, Fire&Rescue). Ensuring OHS implementations are in accordance with the HSS system, and all data are timely captured and analysed.

From: June 2015 – April 2017

Employer: Unilever Tea Tanzania Ltd

Position Held: Occupational Health and Safety Officer & System controller

Summary: Coordinates Unilever SHE framework standards including company's compliance. Providing training to staff.

From: July 2014 – June 2015

Employer: National Contracting Company (NCC)

Position Held: Environment and Safety Officer

Summary: Supervising construction, civil and electrical works. Implement and maintain OHS program and ensure compliance to legal requirements.

From: October 2013 – March 2014

Employer: TANPACK Tissues Ltd

Position Held: Laboratory Technician and Safety Officer

Summary: To collect samples and analyzing in the laboratory (environmental laboratory and quality control laboratory). Inspections and training for staffs

Internships

From: 2013 (February - May)

Employer: National Environment Management (NEMC)

Position Held: Environmental Officer

From: 2012 (July - September)

Employer: Tropical Pesticides Research Institution (TPRI)

Position Held: Laboratory Technician & Environmental Officer

From: 2011 (July - September)

Employer: Kilombero sugar company Ltd (ILLOVO)

Position Held: Safety Health and Environmental Officer

11. Selected work undertaken	
Name of assignment or project: Year: June 2020 - to date Location: NMB HQ & branch network	<ul style="list-style-type: none"> • Responsible for the design and implementation of the Occupational Health and Safety Program • Ensure all branches comply with both OSHA and Fire and Rescue legislation requirements • Ensure that maintenance of the branches' fire extinguishers is conducted timely • Ensure OSHA/Fire inspections are conducted all branches • Ensure the inspection recommendations from the authorities are implemented for all branches • Ensure all branches are fire safety certified and provided with Fire Certificates • Ensure staff medical check-ups are done for All branches • Appointing and training of the First Aiders, Fire Marshalls and SHEREPs for all branches • Attend other relevant compliance working committees as required
Name of assignment or project: Year: April 2019 to June 2020 Location: Tanzania Petroleum services ltd (TPS) and Petroleum stations projects (TOTAL, VIVO Energy etc.)	<ul style="list-style-type: none"> • Coordinating with Government Authorities (OSHA, NEMC, Fire & Rescue, WCF etc.) on compliance issues, to make sure the company complies with all legal & other regulatory requirements. • Formulating and implementing the HSSEQ Management system. • To develop awareness among employees
Name of assignment or project: Year: Nov. 2018 – April 2019 Location: OSHA Dar es salaam workplaces	<ul style="list-style-type: none"> • Enforcement of the OSHA act 2003 • Inspecting workplaces in Dar es salaam – identifying hazardous working conditions and practices and recommend on control measures to be implemented to mitigate the risks in accordance to OSHA act 2003
Name of assignment or project: Year: July 2017 – March 2019 Location: Dar es salaam Airport JNIA-T3 (Design and construction of Julius Nyerere International Airport – Terminal 3)	<ul style="list-style-type: none"> • To monitor and control the HSS system (KPI) and report to HSS Manager • To support and guide safety team members on KPI trending (areas to put more focus) • Coordinating and tracking records/inspections with Government Authorities (OSHA, Fire & Rescue) to make sure the company always complies with all the legal requirements.
Name of assignment or project: Year: June 2015 – April 2017 Location: Unilever and Kabambe Njombe project	<ul style="list-style-type: none"> • Co-ordinates Unilever SHE framework standards including the company's compliance • Provides training regarding safety protocols, procedures and safety rules
Name of assignment or project: Year: July 2014 – June 2015 Location: Arusha Njiro TANESCO substation project (Transmission and distribution division)	<ul style="list-style-type: none"> • Supervising Njiro TANESCO substation in Arusha (Construction & Civil activities, and Electrical activities) • Monitoring of the occupational health and safety program • Coordinate compliance of the company with all legal requirements; The Environmental Management Act 2004, The Occupational Health and Safety Act 2003, Fire Act 2007 etc.