

Daniel Mwaijonga

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Experience

Controller - Tanzania

Shell

Apr 2018 - Present (4 years 4 months +)

Managing incoming Statutory, Tax, Joint Venture, Cost Recovery, and Group Audits.

Coordinating finance and accounting function and providing leadership across multiple virtual shared service teams, ensuring robust control procedures are maintained across the business and monitor compliance.

Providing support on all tax related matters and governance related issues. Review and challenging Balance Sheet and Support Working Capital management.

Engaging multiple relevant government agencies on different matters e.g. National Oil Company (Licence Holder) and Petroleum Upstream Regulatory Authority . Tanzania Ports Authority, Tanzania Revenue Authority etc.

Risk coordinator, championing risk management process and the health of risk response plans across the project.

Executive Aide

Shell

May 2017 - Mar 2018 (11 months)

This was an additional role undertaken concurrently with my Planning Advisor duties. The role entailed coordinating and actively participating in Tanzania leadership team meetings. Also, co-coordinating business wide quarterly review sessions.

Planning Advisor - Tanzania

Shell

Oct 2016 - Mar 2018 (1 year 6 months)

Preparation and delivery of credible, transparent, competitive and affordable business plans and forecasts (both Corporate and Joint Venture) and presenting to management, joint venture partners and governments regulators to get the relevant buy-ins and approvals.

Increased the transparency of the planning process and performance management by building a bottom-up excel planning and forecast model that incorporates all 3rd party spend and personnel costs, and linking them to overall corporate and joint venture budget and forecasts, clearly demonstrating a Gross to Net flow of costs;

Providing finance and accounting support to business on several areas, such as: effective and efficient reporting, creating and managing KPIs, overseeing month-end processes, joint interest billings and cash-calls, setting up inter-company agreements and billings, SAP system set-up.

Ensuring effective coordination and collaboration of shared service teams located in different countries that provide finance and accounting service to the business.



FP&A Analyst - Tanzania

BG Group

Jun 2015 - Sep 2016 (1 year 4 months)

Support the creation of budgets and forecasts and preparation of monthly and quarterly reporting and variance analysis.

Also, I was responsible for General and Administrative month-end processes (e.g. time-writing, inter-company billings, manual journals); and the finance business partner to cost engineers and asset leadership team.

Provided training and ongoing coaching to the newly created global shared service team.



International Graduate Development Programme

BG Group

Jul 2013 - May 2015 (1 year 11 months)

1st Rotation, Tanzania:

Providing support to the business on tax matters e.g VAT, Withholding Tax and drilling inventory management and well reconciliation activities.

2nd Rotation, United Kingdom:

Undertaken monthly and quarterly exploration reporting covering the entire Group Exploration portfolio; and putting in place robust financial control and assurance processes and mapping processes for the Global Information Technology Finance unit.



Operations - Payments

Bank M Tanzania Limited

Mar 2013 - Jul 2013 (5 months)

Executing funds transfer payments both locally and internationally, liaising with other teams to ensure that trade payment instructions are executed within the Service Standard Guarantee, and ensuring robust documentation is maintained for compliance purpose



Graduate Management Trainee

Insurance Group of Tanzania

Jul 2012 - Dec 2012 (6 months)

Preparing and analyzing brokers and agents premium remittance reports so as to aid collection and management to take corrective actions in order to enhance the liquidity of the business.

Performing multiple reconciliations, producing management reports and external communications as required.

Education



University of Nottingham Malaysia

Bachelor of Arts with Honours in Finance, Accounting and Management

2009 - 2012

Including taking part in exchange program to UK and China campuses for one semester each.



Aga Khan Mzizima

2002 - 2008

Licenses & Certifications



Chartered Global Management Accountant - AICPA

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Chartered Management Accountant - CIMA

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Certified Public Accountant (Tanzania) - NBAA

ACPA 4047