

# SIMON MOIKAN

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## Summary

A passionate development management expert with over 14 years of professional experience managing development and humanitarian programs addressing a wide range of complex problems in Eastern Africa region in many sectors including Education, Early Childhood Development, Climate Resilience, Agriculture & Food Security, Market Systems, Work & Enterprise and Policy Advocacy.

## Experience



### Acting Country Director

Aga Khan Foundation East Africa

Dec 2021 - Present (1 year 2 months)

- # Provide timely review and approval of programming, operational, and administrative signature request, including but not limited to advances, traveling approvals, procurement processes, bank transfers, etc. in coordination with relevant programme, admin, and finance teams.
- # Coordinate closely with the in-country Security Focal point to ensure all duty of care requirements are followed. Work closely with the Regional Safeguarding Lead and in-country focal point to address emerging safeguarding matters as well as supporting institutional strengthening of the relevant function.
- # The Acting Director will provide an external facing representation role for all partnership, government, and intra-agency AKDN dialogues in Tanzania, particularly in the areas of Education and Early Childhood Development.
- # Act as a focal point for engagement with various Regional and Global AKF functions including the Global Programme Team. The role will support ongoing efforts to articulate AKF Tanzania's in-country strategy for both programming and pipeline development.
- # Provide support on partnership and business development efforts to ensure the 2022 pipeline in Tanzania is improved.



### Country MERL & Education Manager

Aga Khan Foundation East Africa

Apr 2021 - Present (1 year 10 months)

- Provide strategic leadership and technical oversight on all Monitoring, Evaluation, Research and Learning (MERL) aspects of programs across sectors for AKF Tanzania
  - Provide leadership and management oversight to AKF Tanzania's Education Improvement Program, to ensure full compliance to AKF standards and donor requirements on reporting, financial management, results, and sustainability.
  - Develop, Foster and Manage strategic partnerships with national partners, institutions, government departments and education stakeholders to increase visibility, dialogue and policy influencing
  - Contribute to the development of concept notes and proposals for securing donor funding for programs in the health, economic inclusion, CSO and ECD sectors.
- Organizations and co-partners in the education sector in Tanzania. Develop grant proposal, fundraising strategies and networking across the East Africa education portfolio of the Aga Khan Foundation



## **Country Monitoring, Evaluation, Research, Learning and Communications Manager**

Aga Khan Foundation East Africa

Apr 2019 - Mar 2021 (2 years)

Took a leading role in implementing AKF Global MERL Standards and Quality Assurance Standards across all AKF programs and sectors in Tanzania. Provided technical support, mentorship, coaching and supervision for a team of 12 professional M&E officers across programs and sectors, including Agriculture and Food Security, Economic Inclusion, Health and Nutrition, Education and Early Childhood Development. Worked with sector leads and project managers to improve the quality and effectiveness of programs by integrating M&E data and lessons learnt into the design of new projects and activities. Led the adoption of Utilization-Focused M&E Systems across sectors and programs to increase utilization of M&E data and enhance knowledge sharing at all levels of program implementation, management and reporting. Participated in the design of new innovative projects in Gender Empowerment in the Energy Sector, Nutrition – Sensitive Climate - Smart Agriculture, Youth Employability in the Tourism Sector, Maternal & Neonatal Health Improvement, Early Childhood Development and Agriculture Market Systems Strengthening.



## **Monitoring, Evaluation, Research and Learning Manager - Coastal Rural Support Programme**

Aga Khan Foundation East Africa

Jan 2018 - Mar 2019 (1 year 3 months)

Led the design and implementation of result based M&E systems for two large complex projects in Southern Tanzania: Sunflower Market Systems Development Project and the Food Value Chain Development Project. Each of these projects involved a wide range of private sector players, government authorities, local NGOs, research and academic institutions, agro-related MSMEs and national regulatory authorities to innovatively and jointly address constraints in the market that limited the ability of smallholder farmers to increase productivity, quality and incomes from sunflower, pulses, horticulture and poultry value chains. The two projects reached over 20,000 smallholder farmers, with women and youth constituting 40 and 20 per cent respectively. Developed TORs for external consultants contracted to do final evaluations, supplied technical support in sampling procedures and techniques, reviewed draft reports and ensured compliance to AKFEA Minimum Standards. Coordinated regular feedback and information sharing meetings with the project team, project stakeholders and the management



## **Monitoring, Evaluation, Research and Learning Coordinator - Coastal Rural Support Programme**

Aga Khan Foundation East Africa

Dec 2016 - Dec 2017 (1 year 1 month)

Duties and Responsibilities:

- Manage, coordinate and deliver on the M&E agenda of CRSP(T), ensuring that tools, systems, capacities and resources are in place to implement the various PMFs and report on agreed indicators
- With support from the MEARC, design M&E frameworks and systems in order to ensure efficient and effective tracking of progress against CRSP (T)'s activities, outputs and outcomes
- Lead the implementation of required assessments, qualitative and quantitative studies and surveys and output monitoring to track progress of the CRSP (T) grants. Facilitate sector managers in the use of M&E outputs for planning and management

- Ensure production of high quality reports for donors and AKF management, and documentation and dissemination of lessons learnt
- Manage and mentor the M&E team, ensuring capacity building needs are met
- In collaboration with the MEARC, manage and maintain the M&E budget and coordinate all matters pertaining to the budget.



## **Ag. Director for Advocacy and Development Programmes**

### **The Christian Council of Tanzania (CCT)**

Jan 2014 - Dec 2016 (3 years)

Led a team of 9 Programme Officers and 3 M&E officers in developing and raising funds for the first Result oriented CCT Strategic Plan in 2014. Also supported the development of FECCLAHA Strategic Plan in 2015 and the Norwegian Church Aid in Tanzania in 2016. Managed a successful implementation of multi-donor community development projects reaching over 60,000 beneficiaries in 30 districts in different regions of Tanzania. Facilitated the establishment of district-level IR-VICOBA associations in 8 districts and influenced the formation of the National IR-VICOBA Association under the support of the Norwegian Church Aid.



## **Planning, Monitoring and Evaluation Officer**

Aug 2011 - Dec 2016 (5 years 5 months)

Designed M&E framework and managed the implementation of M&E Plans for all CCT projects which focused on Climate Change, Environment and Food Security, Policy Analysis and Advocacy, Gender Empowerment, Youth and Children and Governance and Accountability. Supported the review and re-design of M&E systems for two regional ecumenical organizations: FECCLAHA and FOCCISA. Led the preparation of narrative reports and coordinated regular stakeholders' forums to review performance



## **Graduate Internship Project Coordinator**

Aug 2009 - Jul 2011 (2 years)

Coordinated a graduate internship programme to fill capacity gaps among CCT partners and skills gaps among fresh university graduates from 2009 to 2011. This involved the identification of potential candidates, recruitment, training, placement and mentoring fresh graduate for one year after which they may be formally employed within the same organizations. Designed and led a 12-month, interactive HIV/AIDS awareness campaign to address stigma among Church communities. The campaign used choir music competitions that were aired on TV and radio with communities invited to vote for their best songs. In the end, it was estimated that the campaign reached over 5 million people in Tanzania.



## **Film Co Director**

### **San Francisco State University**

Jun 2009 - Jul 2009 (2 months)

Co-directed with Prof. Peter Biella (San-Francisco State University) and Prof. Leonard Karmeling (University of Alaska) the development of at least three documentary films depicting social economic challenges of the Maasai migrants in urban centers in Tanzania



## **Project Liaison and Translator**

### **San Francisco State University**

Jun 2007 - Sep 2008 (1 year 4 months)

- Translated a 15 hours long conversation from Maasai to English for a Multimedia Interactive Project led by Professor Peter Biella.
- Coordinated a field School for Graduate Students of San-Fransisco State University in Audio-Visual Anthropology in Tanzania for two years from 2008 - 2009



### **Social Work Intern**

Compassion International

Jul 2004 - Jun 2006 (2 years)

Translated over 60,000 children letters (to be sent to their sponsors) from Swahili to English and over 10,000 Child Sponsors letters from English to Swahili

## **Education**



### **Institute of Rural Development Planning (IRDP)**

Master of Arts (MA), Development Economics

2014 - 2016



### **ISS, Erasmus Universiteit Rotterdam**

Post-Graduate Diploma, Poverty Analysis

2010 - 2011

Poverty analysis



### **University of Dar es Salaam (UDSM)**

Bachelor of Arts (BA), Statistics

2005 - 2008



### **Arusha Secondary School**

Advanced Certificate of Secondary Education (ACSE), Economics, Geography and Mathematics (EGM)

2001 - 2003



### **Arusha Day Secondary School**

Ordinary Certificate of Secondary Education (CSEE), Science

1998 - 2001

## **Skills**

International Development • Result Based Management • Statistical Data Analysis • Program Evaluation  
 • Research • Strategic Planning • Project Management • Proposal Writing • Program Management •  
 Public Policy