

CURRICULUM VITAE: GEGA JORAM BUJEJE

1. Personal Details

Name	Gega Joram Bujeje	
Gender	Female	
Marital status	Married	
Date of Birth:	31/1/1987	
Home Address:	Dar es salaam, Pugu.	
	Country: Tanzania	Postcode: 14032
Telephone No:	+255 (0) 655 734500, +255 (0) 763 734500	
Language	English and Swahili	
Email:	geganancy@gmail.com	

2. ACADEMIC QUALIFICATION

Duration		Name of college / university	Qualifications Gained
2007	2010	Sokoine University of Agriculture	Bachelor's Degree in Rural Development
2005	2007	Dakawa High School	Advance Secondary Education Certificate
2001	2004	Zanaki Secondary School	Ordinary Level certificate
1994	2000	Gilman Rutihinda Primary School	Primary School Leaving Certificate

3.0 PROFESSIONAL SKILLS AND COMPETENCES

Technical Skills	Good at program planning, management, monitoring, and evaluation. Good at people management, capacity building, and financial management. Possess negotiation, lobbying, networking skills and problem-solving skills. Effectively adhering to child protection and community safeguarding policies. Community mobilization and sensitization skills. Possesses effective workshop facilitation, coaching and mentoring skills.
Communication	Active and good listener, clear and concise, good at non-verbal communication, giving immediate feedback, respective others' ideas.
Computer skills	solid computer skills in applying Microsoft office programs such as: MS word, MS Excel and Power Point, Adobe maker and statistical package for social sciences (SPSS).
Organisation skills	Flexible and timely decision maker. Setting goas and attain them. Multitasking, strong teamwork skills. Working in different environment with people of different cultural backgrounds.

3. Employment Experience

Employer	Aga Khan Foundation -Tanzania
Duration	23rd July 2021 to date
Position	Project Officer: Implementing Education Improvement programs including schools2030 project.
Duties	-Lead the direct delivery of implementation of the Education Improvement Programs with partner schools and youth development partner organisations. -Collaborate on the development of project workplans and Budget. -Ensure activity reports and Liquidation of funds -Lead and manage effective collection of Data at the school and district level.

	<ul style="list-style-type: none"> -Effectively engage in Internal AKF Learning opportunities - Coordinating education project activities with delivering design, accurate data management and analysis based on the project needs. - Lead and facilitate Monitoring and evaluation for Education Improvement Program at district and regional level.
Employer	Champion Chanzige Organisation - Kisarawe, Coast Region partnering with Plan International, Uwezo Tanzania and Champion Chanzige UK.
Duration	01-Sep-2018 – June 31 st 1
Position	Education Program coordinator: (Supervising Elimu Bora Project, Jifunze Pilot project, library project and life skills project).
Duties	<ul style="list-style-type: none"> -Supervise and collaborate with staff, stakeholders, and partners on development of project plans (annual/monthly and weekly), and budget allocation. - Document, synthesize and share lessons learnt and best practices through design journey. -Design, prepare, and facilitate on-going teachers' capacity building programs on leadership skills, gender issues, child protection and youth safeguarding. -Facilitating the orientation of New Tanzania education policy to education officials and distribution of policy to education officials. -Conduct education need assessment for more programming and resource mobilization with partners -Facilitating quarterly review meetings with education stakeholders and partners for project Learning. -Prepare success stories and case studies for learning and improvement. -Report writing and dissemination including success stories and case studies.
Achievement	<ul style="list-style-type: none"> -Increased enrolment progression from 65 % to 98% in school projects. -Improved learning outcomes by reducing child abuses and violence in schools and out of schools in Kisarawe District.
Employer	Right To Play – Tanzania based at Kisarawe district, Pwani Region
Duration	1 st of December 2016 to 30 th of June 2018
Position	Project Officer: Implementing children and youth empowerment through PBL approach (Play Based Learning).
Duties	<ul style="list-style-type: none"> • Planning, organizing, and allocating activity budget • Collaborate on the development of education program through Play based learning methodology. • Provide capacity building to 180 teachers on using play- based learning approach on teaching 3Rs, child protection, gender equality trainings using play -based approach. • Facilitating community mobilization events towards education through sports leagues. • Working with education actors to strengthen their knowledge on education curriculum. • Ensure report writing, financial accountabilities and monitoring.
Achievements:	<ul style="list-style-type: none"> • 86% of children improved their confidence after receiving gender and child protection education. • Improved Collaboration and networking with LGAs, and other partners in different activities.
Employer	Huduma ya Maendeleo ya Wafugaji (HIMWA) based Morogoro region
Duration	July 2015 to November 2016
Position	Program Officer, Gender Policy, and advocacy

Duties	<ul style="list-style-type: none"> • Planning, allocating budget, monitoring and evaluation of gender and advocacy activities • Developing and strengthening advocacy strategy, networks building and information base towards girls' education. • Provide capacity building to 30 teachers on Tanzania new Education policy. Organizing and facilitating programs for pastoralists public engagement through media advocacy • Guide and Facilitate capacity building trainings for gender and child rights platforms in 10 pastoralist villages
Achievements	<ul style="list-style-type: none"> • Improved access of pastoralist girls to education right due to improved understanding of gender equality issues.
Employer	Care International Tanzania based at Kahama district, Shinyanga.
Duration	1 st June 2013 to 31 st June 2015
Position	Program Officer: Advocacy and community mobilization
Duties	<ul style="list-style-type: none"> • Program initiative implementation and activity planning. • Community mobilization and resource mobilization. • Provide capacity building and organizational development technical assistance on reducing early marriages and early pregnancy. • Alliance building and networking with child protection analysis and mainstreaming to all program activities. • Monitoring, evaluation, learning and reporting. • Supervise and guide Policy analysis and Advocacy for marginalized girl's access to basic education and early childhood education. • Take role in the media campaign for addressing traditional harmful practices hinder girl's education advancement in collaboration with CO gender Advisor. • Document and disseminate advocacy materials to partners through correspondence, networking, workshops, and meetings.
Achievements	<ul style="list-style-type: none"> • I achieved to Supervise and guide Policy analysis and Advocacy for marginalized girl's access to basic education by facilitating the preparation of re-entry guideline with other partner • Improved life skills among 600 youth and 2500 children from 16 project schools.
Employer	Safina Women Association (SAWA) based at Morogoro Region.
Duration	1 st January 2011 to May 2013
Position	Program Officer: community mobilization towards education
Duties	<ul style="list-style-type: none"> • Community sensitization and awareness rising on the importance of education to 2500 pastoralist society particularly girls and women. • Integrating gender, culture, and human rights to pastoralist societies to improve learning outcomes. • Support the development and Implementation of 10 village savings and loans groups that have increased women participation and contribution towards girl's education. • Capacity building to staff of Early Childhood development centres and pre- primary teachers and work as acting director of Leena day care centre. • Facilitate the construction of 2 early childhood development centres and satellite schools for pre-primary at Mvomero district in Morogoro region.

4. Referees:

	Name	Contact Details
1.	Vincent Muhangwa	Box 4773, Dar es salaam, Mobile No:0653396953,

	Program Manager Care International	Email: vmuhangwa@gmail.com
2.	Chande Kawawa Program Manager HIMWA	Box 246 Arusha, Mobile No:0687 001220, Email: chaskawawa@gmail.com
3	Shaibu Mandova Country National Coordinator. Aga Khan Foundation	Box 125, Dar es Salaam, Mobile No: +255 686 669919 shaibu.athuman@akdn.org

5. Declaration:

I the undersigned certify to the best of my knowledge and belief that these data are correctly describes me, my qualifications, and my experience.

Name: Gega Bujeje, **Signature:**

